


Number of projects as partner:	0
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<b>Staff working for Erasmus+ programme activities</b>	
<i>Count administrative staff (equivalent full-time) engaged your international office and working on Erasmus+ Programme activities.</i>	
Number of projects as coordinator:	0
Number of projects as partner:	0

## 1. ERASMUS POLICY STATEMENT (EPS)

<b>ERASMUS POLICY STATEMENT</b>
<p><b>Participation in Erasmus+</b></p> <p><i>Describe how you plan to participate in Erasmus+ actions in the future. Explain how they will be implemented in practice at your institution.</i></p> <p><i>Note: The following types of Erasmus+ activities are open to HEIs:</i></p> <ul style="list-style-type: none"> <li>• <b>Key Action 1 (KA1) - Learning mobility of individuals:</b> <ul style="list-style-type: none"> <li>• <i>Mobility project for higher education students and staff</i> <ul style="list-style-type: none"> <li>○ <i>Student mobility for studies</i></li> <li>○ <i>Student mobility for traineeships</i></li> <li>○ <i>Staff mobility for teaching</i></li> <li>○ <i>Staff mobility for training</i></li> <li>○ <i>Blended intensive programmes</i></li> </ul> </li> </ul> </li> <li>• <b>Key Action 2 (KA2) - Cooperation among organisations and institutions:</b> <ul style="list-style-type: none"> <li>• <i>Partnerships for Cooperation</i></li> <li>• <i>Partnerships for Excellence – European Universities</i></li> <li>• <i>Partnerships for Excellence - Erasmus Mundus Joint Master Degrees</i></li> <li>• <i>Partnerships for Innovation</i></li> <li>• <i>Alliances for Innovation</i></li> </ul> </li> <li>• <b>Key Action 3 (KA3) - Support to policy development and cooperation.</b></li> <li>• <b>Jean Monnet Actions</b></li> </ul> <p><b>Strategy, objectives and impact</b></p> <p><i>What would you like to achieve by participating in the Erasmus+ Programme? Which are the policy objectives you intend to pursue? Describe how the participation fits into your institutional, internationalisation and modernisation strategies.</i></p> <p><i>What is the envisaged impact of the participation on your institution? Explain how you expect the participation to contribute towards achieving the objectives of your institutional strategy. Explain how it will contribute to making your institution more modern and more international. Explain how you expect the participation to contribute to the goal of building a European Education Area.</i></p> <p><i>Note: The objectives should be clear, measurable, realistic and achievable.</i></p> <p><b>Indicators</b></p> <p><i>For each objective, define appropriate indicators for measuring achievement (e.g. mobility targets for student/staff mobility, quality of the implementation, support for participants on mobility, increased involvement in cooperation projects, sustainability/long-term impact of projects, etc.). Link the targets to a timeline.</i></p> <p> <i>If you change your activities or objectives, please don't forget to update the EPS on your website and inform your Erasmus+ National Agency.</i></p>
<b>Participation in Erasmus+</b>

The international relations of the predecessor institution of the university focussed on teacher training, where shorter scholarships for students and lecturers dominated the mobilities. The University of Tokaj plans to launch several new courses starting from the next academic year 2022/2023, expecting students to have a higher level of knowledge and language skills (e.g. to obtain a diploma in tourism and hospitality, two intermediate professional language examination certificates are required). In case of courses where a one- or two-year internship is compulsory, the required duration creates a more favourable opportunity for students to take part in an internship abroad. The internationalisation strategy of the university includes the establishment of new international collaborations to create a professional academic network in research and education. Through the new departments and trainings, the university will have the opportunity to establish new partnerships. This year, general agreements of cooperation have been signed with several foreign higher education institutions. Joining the Erasmus program would make it possible to develop specific contracts for teaching staff, student and administrative staff mobility.

We want to take part in all five KA1 types of mobility:

1. In student mobility programmes, we aim to have medium-term (full semester) for full-time students. According to the recommendation of the International Committee of the Hungarian Rectors' Conference, credits obtained during the studies abroad are recognised, the process of which is included in the Student Requirements System ([https://unithe.hu/wp-content/uploads/2022/01/THE\\_HKR\\_1.0-elfogad6.pdf](https://unithe.hu/wp-content/uploads/2022/01/THE_HKR_1.0-elfogad6.pdf)). When compiling our course offer, we try to make sure that the announced foreign language subjects are as consistent as possible with the offer of our partner institutions, ensuring herewith the mutual recognition of higher education credits. The aim of student mobility is not only to develop professional knowledge and language skills, but also to strengthen European identity by encountering other cultures.
2. In the case of mobility for the purpose of student internships, not only those students are eligible whose studies require compulsory internships, but anyone wishing to put their theoretical knowledge into practice at a foreign company or educational institution can participate. Regarding compulsory internships, the University takes full account of the internship abroad. Participation in these programs develops professional skills, entrepreneurial, intercultural and communication abilities, etc. - that enhances the competitiveness on the labour market.
3. The mobility of higher education staff for educational purposes supports the development of professional and foreign language competencies, the acquisition of new teaching methods, learning of other higher education systems, their policy environment, the operation of certain institutions, and the exploration and adaptation of good practices. The program contributes to strengthening the university's training portfolio and international dimension and the development of human resources.
4. Administrative staff mobility for training purposes helps our university in its internationalization efforts. This is an excellent opportunity for administrative staff to participate in a mobility program for knowledge transfer and skills development. Administrative methods developed by others help to improve the operational effectiveness and efficiency of our institution. As a result of mobility, more effective inter-institutional communication is achieved.
5. The primary target group for hybrid intensive programs is correspondence students, as this type of mobility is more easily compatible with their job responsibilities. Combining physical mobility with virtual participation is beneficial for those who do not want or not able to spend more time abroad.

#### **Strategy, objectives and impact**

As the current legal successor of the teacher training institute established in 1857, the University of Tokaj, which became independent on 1<sup>st</sup> of August 2021, shall go through extensive restoration and structural development. Building on its centuries-old cultural heritage and the Comenius tradition of education, it seeks to raise the standard of education and strengthen the cultural, scientific, touristic, and economic attractiveness of the region. With its own means, the university intends to promote the retention of the local and regional population, substantially raising the level of education and practical training, the prosperity of the people working here, and promoting the viticulture, oenology and wine culture in Tokaj, which makes the region known worldwide.

Our institution will implement higher education mobility programs and international collaborations to contribute to the following university strategic goals:

The university is becoming the educational centre of the region. The university offers training and development alternatives to the needs of the local and regional labour market for the new generations as well as for the existing stakeholders of the labour market. The focus of the university is on the development of interdisciplinary education according to the requirements of the local labour market in a way that fits the development needs of the region, while increasing the power of population retention of the region.

The university is becoming the cultural centre of the region. The university contributes significantly to the development of local communities, its connection to international networks and the development of human capital, going beyond its higher education activities. An important part of the university's involvement is the sustainable development of pedagogical practices and methods in the region based on Comenius values. In addition, the activities of the university include the identification of local cultural values, the development of the identity of local actors, and the involvement of local cultural communities in the Carpathian Basin and European cultural networks.

The university is becoming the knowledge hub of the region. By establishing higher education and economic development relations, the university ensures the access of internationally leading knowledge, skills and good practices to local actors in its main areas of competence through applied scientific and educational collaboration with domestic and international partners. In order to develop the main competences of the university, it initiates and implements research and regional development programs through domestic and international cooperation with the involvement of its regional partners. The results are shared within the framework of its dissemination activities through the involvement of local partners and in the fabric of their economic and social interaction.

The university is becoming an innovation centre in the region. With its services and programs that encourage innovation and renewal in education and research, the university actively contributes to the development of its partners in the main areas of competence and to the enhancement of their success. In its activities, the university wants to be a stimulator and promoter of technical, social and cultural innovation. The university is an active participant not only in the promotion of innovation, but also in the regional utilization of successful innovations through its business incentives and innovation service provider programs.

Obtaining Erasmus Charter accreditation and joining the Erasmus + Program will help us achieve our goal of making our training portfolio more attractive and harmonizing our training structure with other European Universities. Outward and inward mobility is expected to make us more active and visible in the European Higher Education Area. To achieve this, our institution, according to its internationalization strategy, will take the following steps:

1. Development of strategic collaborations on university-level
2. International joint master's and doctoral programs
3. Joint educational programs or courses for Hungarian and international students
4. Use of internationally produced curriculum
5. Exchange of students, teachers and administrative staff
6. International summer schools / winter schools at universities
7. Digital courses / seminars / workshops with universities from several different countries
8. Shorter exchange programs for incoming and outgoing students, study visits, in the form of case competitions, conferences and internships
9. Cooperation and benchmarking within administrative units
10. Research collaborations
11. Joint research grants and application networks at university, institutional or departmental level for the purpose of internationalization (eg SASUF, MIRAI, SWITALY, GCUA)
12. Scientific publications and research reports in international journals
13. Development of cooperation with foreign universities, companies and non-governmental organizations

#### Indicators

Launch of new international training programs (BSc and MSc):

In connection with strengthening the internationalization of the university, joint degree and double degree programs in viticulture and oenology will be launched in 2024 at the latest.

The university's existing and upcoming undergraduate and master's degree programs in tourism, specialized training and applied research projects will enable extensive international cooperation in the near future within the HORECA and MICE sector and various specialized tourism areas such as ecotourism, agritourism, health tourism, cultural tourism, etc. relying on international good practices.

The University's International Officer is responsible for ensuring equal treatment of all students of ethnic and national origin and is responsible for the smooth and effective management of student and faculty

mobility activities.

Our goal is to create a mentoring system by the end of 2027 with the help of the student government, which is already operating at other universities, called the Erasmus Student Network.

The University of Tokaj intends to ensure that all students have substantial international experience in their education, either by sending the student abroad or completing international joint modules at their own university, joining an international student mentor program, engaging in an international research project, or launching their own international project, which is particularly encouraged.

## 2. ORGANISATION AND MANAGEMENT

### 2.1 General organisation and management

#### General organisation and management (n/a for Topic 1)

*Describe the administrative and academic structures and resources at your institution for organising and implementing the Erasmus+ Programme activities.*

*Provide a detailed description of how tasks and responsibilities are divided among staff, with regard to both administrative and academic decision-making processes.*

*Provide the web link with contact details of your institution's international office (or equivalent) dealing with implementing and organising Erasmus+ Programme activities.*

The Rector is the number one responsible manager and representative of the University, who acts and decides on all matters that are not referred to the competence of another person or body by law, the Articles of Association, the Organizational and Operational Regulations, and the collective agreement.

The rector is responsible for:

1. the implementation and management of the University's strategy,
2. enforcing the principles of the University's education and research strategy, and continuous monitoring of their implementation;
3. the performance of educational and scientific research tasks and the management of the organization, as well as for the performance of tasks specified by the maintainer;
4. domestic and international educational and research relations and cooperation;
5. the compliance of the institution's training program with the relevant legal provisions;
6. the measures specified in the legislation necessary for the modification of the operating license of the institution, the start of trainings and the admission procedure for higher education
7. for liaising with the Board of Trustees of the maintainer.

The work of the Rector is assisted by the vice rector who is the general deputy of the Rector, and in the absence or impediment of the Rector, the representative of the institution. The vice-rector is obliged to carry out his / her work in accordance with the rector's instructions and in cooperation with the other members of the university management.

The main decision-making body of a higher education institution is the Senate. The Senate has the rights of a higher education institution enshrined in the Basic Law. The President of the Senate is the Rector.

The Rector's Council is an operational management body headed by the Rector, which performs decision-making, consultative and conciliation tasks.

The International Committee is a forum for consultation and suggestion on the University's foreign relations, mobility and foreign language curriculum development and training issues, which contributes to the effective implementation of the institution's internationalization strategy, the development of international activities of institutions, academic and non-academic international activities of teachers and non-teaching staff and the enhancement of the international reputation, success and recognition of the institution.

The members of the committee are 2–2 representatives of the institutes, the director of international relations of the rector's office, the director of education, an employee employed in a main non-teaching position, and a member delegated by the Student Government.

A more detailed description of the general organizational and operational order of University of Tokaj is available at the following link: